

# Public Document Pack



Monitoring Officer  
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## Agenda

|                          |  |
|--------------------------|--|
| Name of meeting          | <b>HARBOUR COMMITTEE</b>   |
| Date                     | <b>WEDNESDAY 29 JUNE 2022</b>  |
| Time                     | <b>2.00 PM</b>   |
| Venue                    | <b>COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT</b>  |
| Members of the committee | Cllrs P Jordan (Chairman), J Bacon, C Jarman, G Peace, D Pitcher, M Price and R Redrup<br><br>Jonathan Brand, Alex Minns, Sean Newton and Joseph Rennie<br><br>Democratic Services Officer: Marie Bartlett<br><a href="mailto:democratic.services@iow.gov.uk">democratic.services@iow.gov.uk</a> |

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1. **Minutes** (Pages 5 - 10)

To confirm as a true record the Minutes of the meeting held on 30 March 2022.

2. **Declarations of Interest**

To invite Members to declare any interest they might have in the matters on the agenda.

3. **Public Question Time - 15 Minutes Maximum**

Questions may be asked without notice but to guarantee a full reply at the meeting, a question must be put including the name and address of the questioner by delivery in writing or by electronic mail to Democratic Services at [democratic.services@iow.gov.uk](mailto:democratic.services@iow.gov.uk), no later than two clear working days before the start of the meeting. Therefore, the deadline for written questions will be Friday, 24 June 2022.



Details of this and other Council committee meetings can be viewed on the Isle of Wight Council's Committee [website](#). This information may be available in alternative formats on request. Please note the meeting will be audio recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded). Young people are welcome to attend Council meetings however parents/carers should be aware that the public gallery is not a supervised area.

4. **Finance Reports**

- (a) Newport Harbour (Pages 11 - 12)
- (b) Ventnor Harbour (Pages 13 - 14)

5. **Report of the Senior Harbour Master**

- (a) Senior Harbour Master Report (Pages 15 - 18)

6. **Get Well Plans**

- (a) Get Well Plan for Newport Harbour (Pages 19 - 20)
- (b) Get Well Plan for Ventnor Harbour (Pages 21 - 22)

7. **Members' Question Time**

To guarantee a reply to a question, a question must be submitted in writing or by electronic mail to [democratic.services@iow.gov.uk](mailto:democratic.services@iow.gov.uk) no later than 2.00pm on Monday, 27 June, 2022. A question may be asked at the meeting without prior notice but in these circumstances, there is no guarantee that a full reply will be given at the meeting.

CHRISTOPHER POTTER  
Monitoring Officer  
Tuesday, 21 June 2022

## Interests

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer – Christopher Potter on (01983) 821000, email [christopher.potter@iow.gov.uk](mailto:christopher.potter@iow.gov.uk), or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email [justin.thorne@iow.gov.uk](mailto:justin.thorne@iow.gov.uk).

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If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information please see the council guide to reporting on council meetings which can be found at <http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note>

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## Minutes

|                              |   |
|------------------------------|---|
| Name of meeting              | <b>HARBOUR COMMITTEE</b>                                    |
| Date and Time                | <b>WEDNESDAY 30 MARCH 2022 COMMENCING AT 2.00 PM</b>        |
| Venue                        | <b>COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT</b> |
| Present                      | Cllrs C Jarman, G Peace, D Pitcher, M Price and R Redrup    |
| Also Present<br>(Non voting) | J Brand, A Minns and S Newton                               |
| Officers Present             | M Bartlett, S Philipsborn                                   |
| Apologies                    | Cllrs P Jordan and J Jones-Evans                            |

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### 30. **Election of Chairman**

Due to the absence of the Chairman and Vice Chairman, it was necessary to elect a Chairman for the day.

Councillor Jarman was nominated and duly seconded, a vote was taken, and the result was as follows:

RESOLVED:

THAT Councillor Chris Jarman be elected as Chairman for the day.

### 31. **Minutes**

That the minutes of the meeting held on 12 January 2022 be confirmed.

### 32. **Declarations of Interest**

There were no declarations received at this stage.

### 33. **Public Question Time - 15 Minutes Maximum**

Three written questions were received and read out by the Chairman

Question from Rachel Bridgeland PQ/06/22

Question from Guy Eades PQ/07/22

Question from Christopher Dodd PQ/08/22

**34. Statutory Harbour Authority Activities Annual Report 2020/21**

The Assistant Director of Neighbourhoods confirmed that this was a yearly report that the committee had a statutory duty to scrutinise so that the statement of accounts could be approved and sent off to the Department for Transport DFT for signing off, where they were to be then independently audited. It was explained that the accounts were presented in a slightly different way to how the council normally presented its accounts, as they had to conform to Companies House requirements.

RESOLVED:

THAT the accounts be approved

**35. Finance Reports**

**35a 21/22 Finance Report for Newport Harbour**

To consider the current accounts of Newport Harbour up to the position as of 28 February 2022, and to look at the future forecast for the rest of the financial year.

It was stated that there had been a slight increase in expenditure, but there had been an increase in leasing income.

The mooring fees at the Folly Inn had not fared so well as they were still facing repercussions from the pandemic and had not met their financial target. Despite that, the outlook was deemed as encouraging for the coming months.

RESOLVED:

THAT the report be noted

**35b 21/22 Finance Report for Ventnor Harbour**

It was highlighted that the greatest financial outgoings were the contracted services, in particular the removal of seaweed from the harbour. It was stated that there had been an £18,000 overspend and there were only two sources of income, the lease of the fisheries, and berthing fees.

It was forecasted that the overspend on the seaweed removal would most likely reach £23,000 by the end of the year. It was confirmed that the finance coming from the berthing fees was on track, but the removal of the seaweed was an ongoing concern.

The committee asked if officers were aware of any other parties interested in taking over the seaweed removal contract. In response it was stated that officers were

aware of interested parties, however the current contract had been extended by one more year to the existing contractor. This was seen as a holding position, and the situation might well change after that through the next tender for the management of the harbour.

RESOLVED:

THAT the report be noted

36. **Report of the Senior Harbour Master**

37. **Senior Harbour Master's report for Newport Harbour.**

The Senior Harbour Master presented a report covering navigational risk an operational Information as well as the results of periodic inspections.

It was highlighted that during the past three months, two new Duty Harbour Masters had been hired along with two new relief Duty Harbour Masters. This was viewed as positive in terms of the staffing the harbour as this enabled a manned presence either side of high water and it freed up more time for the Senior Harbour Master to attend to other duties.

It was stated that the pontoons had been prepared for the season and that the harbour launch had been inspected and serviced. The works to the Newport Harbour walls were nearly completed.

The safety incident regarding the reporting of a collision of a rib into the quay was deemed as not serious as there were no reported injuries and no damage to the harbour wall.

The functionality of the ladders was questioned, and it was explained that the ladders were of a retractable type and more awkward to use as they were more light weight, and one was slightly damaged. It was hoped that since the harbour had been recently dredged, fixed ladders could be installed.

The northern harbour car park had been closed for a week as a safety precaution because of three back-to-back storms and the roof of the Classic Boat Museum building had blown off. It was also confirmed that one boat had suffered storm damage

RESOLVED:

THAT the report be noted

38. **Get Well Plans**

38a **Get Well Plan for Newport Harbour**

The Strategic Manager Commercial Services presented a review of the 'Get Well Plan' for Newport harbour.

It was stated that a number of items had been completed and that the consultation on the General Directions had concluded.

Two responses had been received regarding the consultation, one which was positive, and the other was a query about a particular paragraph where the wording needed to be amended. Consultation with the harbour's marine lawyers and David Foster had taken place and they were now awaiting a response back to see if all parties were now happy.

It was commented on that the new staffing restructuring had freed up more time for the Senior Harbour Master to fulfil other duties.

It was stated that David Foster and Marico had been re-appointed as designated person, the process having gone out to competitive procurement.

There was an acknowledgement of just how much hard work had been carried out in getting the 'Get Well Plan' to the stage it was at now.

RESOLVED:

THAT the plan be noted

#### 38b **Get Well Plan for Ventnor Harbour**

The Strategic Manager Commercial Services presented a review of the 'Get Well Plan' for Ventnor Harbour.

It was stated that Ventnor Harbour reflected the general approach undertaken at Newport Harbour but not so many items had been completed as the Senior Harbour Master had been without other support.

Now that there had been new staff recruited, this would free time up for him to get the documentation up to date. It was hoped that by the next time the committee met, most, if not all of the plan, would be completed.

It was stated that improvements would mirror the Newport plan.

RESOLVED:

THAT the plan be noted.

#### 39. **Members' Question Time**

Cllr Price raised a question about the private unadopted road (Folly Lane) and its maintenance as it had recently come into his ward boundary. He asked if the Council had previously contributed towards its upkeep along with the other residents/stakeholders.



It was believed that the Council had made a small contribution to the upkeep of the road in the past, although this would be looked into by the Council's legal team.

A question was asked about the expected visitor numbers at Newport Harbour in the coming summer. In response, it was stated that historic visitor numbers remained static and now that the harbour had more staff, it would likely attract more visitors, so the outlook was optimistic.

CHAIRMAN

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Newport Harbour - Financial Statement as at 31.05.2022

| Expenditure           | 2021/22 FY     | 22/23 Budget   | YTD To May 22 (actual) | Forecast 2022/23 | Forecast Under/ Overspend 2022/23 | Apr 22 (actual) | May 22(actual) |
|-----------------------|----------------|----------------|------------------------|------------------|-----------------------------------|-----------------|----------------|
|                       | £              | £              | £                      | £                | £                                 | £               | £              |
| Employees             | 87,283         | 101,727        | 25,899                 | 102,827          | -1,100                            | 6,146           | 19,753         |
| Premises              | 37,145         | 35,275         | 6,825                  | 39,691           | -4,416                            | -640            | 7,464          |
| Transport             | 1,393          | 3,399          | 659                    | 1,422            | 1,977                             | 38              | 621            |
| Supplies and services | 12,746         | 6,001          | 707                    | 11,393           | -5,392                            | 751             | -43            |
| Contracted services   | 41,338         | 46,238         | 6,978                  | 68,838           | -22,600                           | 2,477           | 4,502          |
| Other expenditure     | 6,081          | 0              | 60                     | 1,081            | -1,081                            | 0               | 60             |
| <b>Total</b>          | <b>185,986</b> | <b>192,640</b> | <b>41,128</b>          | <b>225,252</b>   | <b>-32,612</b>                    | <b>8,771</b>    | <b>32,357</b>  |

| Income                                      | 2021/22 FY      | 22/23 Budget    | YTD To May 22 (actual) | Forecast 2022/23 | Forecast Under/ Overspend 2022/23 | Apr 22 (actual) | May 22(actual) |
|---|-----------------|-----------------|------------------------|------------------|-----------------------------------|-----------------|----------------|
|   | £               | £               | £                      | £                | £                                 | £               | £              |
| Furlough Claim                              | -1,685          | 0               | 0                      | 0                | 0                                 | 0               | 0              |
| Harbour Dues & Wharfage                     | -4,926          | -5,024          | -1,146                 | -5,926           | 902                               | -296            | -851           |
| Folly Pile - Permanent                      | -43,630         | -45,000         | -43,504                | -46,278          | 1,278                             | -40,257         | -3,246         |
| Newport Harbour Permanent Quayside Moorings | -25,103         | -17,505         | -9,811                 | -7,125           | -10,380                           | -16,607         | 6,796          |
| Storage of Goods                            | -867            | 0               | 0                      | 0                | 0                                 | 0               | 0              |
| Cranes - Static                             | -458            | 0               | -133                   | 417              | -417                              | -42             | -92            |
| Newport Quay - Visitors                     | -15,466         | -24,371         | -3,293                 | -17,500          | -6,871                            | -880            | -2,413         |
| Electric Card Income                        | -2,803          | 0               | -620                   | -4,204           | 4,204                             | -416            | -204           |
| Off Street Parking Income                   | -1,231          | -4,221          | -1,898                 | -13,727          | 9,506                             | -100            | -1,798         |
| Leasing Income                              | -88,533         | -75,556         | -41,326                | -125,000         | 49,444                            | -31,261         | -10,065        |
| Folly Ventures - Visitors                   | -23,841         | -47,930         | -1,552                 | -23,841          | -24,089                           | 0               | -1,552         |
| Folly Swing - Permanent                     | -19,827         | -15,000         | -27,145                | -26,837          | 11,837                            | -22,890         | -4,255         |
| Houseboats                                  | 0               | -10,470         | -6,600                 | -14,567          | 4,097                             | 0               | -6,600         |
| Swing Moorings - Central                    | 0               | -454            | -629                   | -458             | 4                                 | 0               | -629           |
| Recharge to Other Revenue Accounts          | -15,866         | -10,000         | 0                      | -9,000           | -1,000                            | 0               | 0              |
| Dry Berths                                  | 0               | -160            | 0                      | 0                | -160                              | 0               | 0              |
| Other income                                | -2,347          | -253            | 3                      | 0                | -253                              | -602            | 605            |
| <b>Total</b>                                | <b>-246,584</b> | <b>-255,944</b> | <b>-137,653</b>        | <b>-294,046</b>  | <b>38,102</b>                     | <b>-113,349</b> | <b>-24,304</b> |

|                     |                |                |                |                |              |                 |              |
|---------------------|----------------|----------------|----------------|----------------|--------------|-----------------|--------------|
| <b>Net position</b> | <b>-60,598</b> | <b>-63,304</b> | <b>-96,525</b> | <b>-68,794</b> | <b>5,490</b> | <b>-104,578</b> | <b>8,053</b> |
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Ventnor Harbour - Financial Statement as at 31.05.2022

| Expenditure           | 2021/22 FY    | 22/23 Budget  | YTD To May 22 (actual) | Forecast 2022/23 | Forecast Under/ Overspend 2022/23 | Apr 22 (actual) | May 22 (actual) |
|-----------------------|---------------|---------------|------------------------|------------------|-----------------------------------|-----------------|-----------------|
|                       | £             | £             | £                      | £                | £                                 | £               | £               |
| Employees             | 2,080         | 1,449         | 347                    | 2,092            | -643                              | 174             | 173             |
| Premises              | 222           | 194           | 0                      | 227              | -33                               | 0               | 0               |
| Transport             | -2            | 0             | 0                      | -2               | 2                                 | 0               | 0               |
| Supplies and services | 1,044         | 1,255         | 0                      | 1,044            | 211                               | 0               | 0               |
| Contracted services   | 91,222        | 73,189        | 95                     | 77,189           | -4,000                            | 0               | 95              |
| Other                 | 0             | 0             | 0                      | 0                | 0                                 | 0               | 0               |
| <b>Total</b>          | <b>94,566</b> | <b>76,087</b> | <b>442</b>             | <b>80,549</b>    | <b>-4,462</b>                     | <b>174</b>      | <b>268</b>      |

| Income        | 2021/22 FY     | 22/23 Budget   | YTD To May 22 (actual) | Forecast 2022/23 | Forecast Under/ Overspend 2022/23 | Apr 22 (actual) | May 22 (actual) |
|---------------|----------------|----------------|------------------------|------------------|-----------------------------------|-----------------|-----------------|
| Leases        | -12,000        | -12,000        | 0                      | -12,000          | 0                                 | 0               | 0               |
| Berthing fees | -1,056         | -6,024         | 0                      | -4,700           | -1,324                            | 0               | 0               |
| Other income  | 0              |                |                        |                  |                                   |                 |                 |
| <b>Total</b>  | <b>-13,056</b> | <b>-18,024</b> | <b>0</b>               | <b>-16,700</b>   | <b>-1,324</b>                     | <b>0</b>        | <b>0</b>        |

|                     |               |               |            |               |               |            |            |
|---------------------|---------------|---------------|------------|---------------|---------------|------------|------------|
| <b>Net position</b> | <b>81,510</b> | <b>58,063</b> | <b>442</b> | <b>63,849</b> | <b>-5,786</b> | <b>174</b> | <b>268</b> |
|---------------------|---------------|---------------|------------|---------------|---------------|------------|------------|

Note:

For now, contracted services has been forecast at close to budget. The 22/23 charge from from Cheetah Marine (for seaweed removal, £143k) will be considerably higher than budget but the funding of this has yet to be finalised.

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### Newport

| Month | Over nights                                 | Short stays |
|-------|---|-------------|
| April | 87  | 1           |
| May   | 160   | 7           |
| June  | 310 (additional 60 nights at the anchorage) | 11          |

### Risk register

#### Navigation Risk Assessment (highest rated)

- Leisure vessel/s Contacting at Folly, Possible Causes could be: Human error; Adverse weather conditions; Poor visibility; Mechanical failure; etc.
- Commercial (Passenger) vessel Collision with Commercial (Passenger) vessel at Folly. Possible Causes could be: Human error; Adverse weather conditions; Poor visibility; Mechanical failure; etc.

### Operational information

- Newport Harbour User Group met on 26.04.2022
- Work to the Quay walls at the southern end of the harbour was completed and the Notice to Mariners 2021/no 14 was cancelled.
- Meeting with the Marine Police Unit with all staff was held on the 04.04.2022. Staffing training with David from Marico on the PMSC and its importance within the harbour and its safe running took place on the 07.04.2022. Border force visited the harbour (by land) and discuss the border/custom on the island and the south coast in general on the 27.04.2022
- Due to the large amount of litter (mainly take away packages) on the harbour site throughout this period litter picking has become necessary to be carried most days by harbour Staff.
- The Staff member John Pridham left the harbour to work at another marina, his last day was 12.05.2022.
- Riverfest took place on the 14.05.2022, barrier opened for the event. Jubilee parade terminated at harbour on the 04.06.2022. Isle of Wight Festival was held between 16-19.06.2022, the first equipment arrived on the 07.06.2022. the first boat arrived on the 13.06.2022 at Newport and on the 15.06.2022 at the anchorage.
- A Patrol boat was organised by Newport harbour and supplied and crewed by Folly Venture. All incidents were reported to festival control (Coastguard representative present at control this year) Harbour master requested their log of incidents during the festival.
- Cowes Inshore Lifeboat, Marine Police Boat and members of the Coastguard visited the harbour during the festival.

### Covid-19 response

- The Vaccine Centre at the Riverside Centre continued operating throughout this period, with reduce operational days and times

## 1. Results of periodic inspections

### 1.1 Inspections of navigation aids–

Periodic inspections have been carried out of the channel and navigation aids. All navigation aids are in place, their colour and characteristics as required by IALA recommendations. 58 inspections were carried out from land up to the Newport Rowing club in this period and by 6 times by launch by harbour staff and monthly by Folly Venture

- On the 08.04.2022 one of the lights on the tall leading light was out, the blub was changed by harbour staff. Sadly, it was the fitting not the blub at fault. Two replacement lights and replacement day shape have been ordered. Electricians with appropriate access equipment have been booked (first availability 13.05.2022). The fault has been reported on PANA. The remaining light when out on the 13.05.2022, PANA updated. New lights and board replaced on the 18.05.2022 (delay due to failed equipment) Short leading light bulbs were broken/smashed on 18.05.2022, replaced by harbour staff same day. The short leading light had new lights and board fitted 09.06.2022.
- Inspection of channel markers took place 14.04.2022, Channel marker (No 22) was brought in for service on the 09.05.2022. temporary red put in its place. the original was returned to station on the 17.05.2022. Channel marker (No 24), Chain renewed on the 05.05.2022. Channel marker buoy (starboard by Seaclose) and Sewer buoy chain checked on 17.05.2022, Sewer buoy chain was replaced 18.05.2022.

## **1.2 Inspections of the channel–**

Periodic visual inspections have been carried out of the channel some of which were carried out from the land. The depth within the channel has not been reported below the depths advertised 58 inspections were carried out from land up to the Newport Rowing club in this period and 6 time by boat, Folly Venture have checked it weekly.

### **1.3a Inspections of quays, steps, pontoons, gangway, piles and cleats–**

Periodic inspections have been carried out at Newport harbours and found to be in position and in good order 58 inspections were carried out in this period. The Folly pontoons were inspected 6 by harbour staff.

- The area and steps by harbour office were power washed by harbour staff on the 17.04.2022.
- New sinker block was made up to replace one of the Dodnor mooring and put out on the 22.04.2022
- The most southern quay ladder from visitor pontoon the bottom rung was discovered to be heavily rusted on the 09.05.2022 when mud moved from it, it was still secure. It was removed on the 31.05.2022 and the top of the quay railed off. A new replacement is being fabricated.
- The quay walls surveys were carried out by Willmott Prichard aided by MP on the 12, 13, 16 and 25.05.2022

### **1.3b Inspections of lights, electric pods and water stands–**

- Periodic inspections have been carried out on the lights, electric pods and water stands. 58 inspections were carried out in this period. The Folly was inspected by Folly Venture weekly once during the month and found to be good condition.
- Water monitoring was carried out on the 12.04.2022, 14.05.2022 and 20.06.2022
- Work was carried to the electricity supply by SSE to at black house quay on the 20.04.2022
- Water leak by Isola was fixed by harbour staff on the 12.05.2022. Another water leaks was called in by the Calbourne on 15.06.2022, and new tap fitted by harbour staff the same day.

### **1.3c Inspections of Hand Crane–**

The hand crane was used 6 times in this period.

- The lifting strops were inspected on the 20.04.2022 by Allianz, no defects were found.

## **1.4 Inspections of life rings, fire extinguishers–**

Inspections were carried out and all existing life rings, fire extinguishers and safety ladders were found to be in position and in good order, 58 inspections were carried out in this period. Folly pontoons were inspected monthly by Folly Venture

- The life ring outside of riverside centre was found on ground on the 14 and 20.04.2022, it was checked and returned to box by harbour staff

## **1.5 Slipways Inspection–**

The slipways have been inspected and are in good repair. This has been helped by the environment officers, as now added to their weekly inspections.

- Folly Slipway was cleaned on the 20.04.2022 and the 20.05.2022
- Seaclose slipway was cleaned 28.04.2022 and the 09.06.2022
- Newport landing steps were cleaned 09.06.2022

## **1.6 Work boats and Truck– April 2022**

The Harbour Launch was checked 46 during this period and pumped out when required.

- Harbour staff renewed or received there CVDA between 05-12.04.2022
- Ford Ranger taken on 03.05.2022 for its service and MOT, returned on the 05.05.2022



## **2. Incident and emergencies**

### **2.1 Collisions**

None recorded

### **2.2 Fire or explosion**

1.4 Reports from the boat anchored, that a 10-metre rib anchored fishing on the night of the 17.06.2022 had a BBQ that got out of hand. No reported of any being injured and the rib departed under own power. Reported to IOW Festival by harbour patrol boat.

### **2.3 Vessels grounding-**

None recorded

### **2.4 Loss of vessel stability**

- Folly vessel low in the water was reported by Folly Venture who pumped it out on the 06.06.2022, the harbour contacted the owner.
- Two festival staff staying in the small, abandoned boat (owned by harbour) in the Harbour north carpark under the hand crane, they were asked to not to. However, continued. The keels strength and choking were not done for persons to stay on board.

### **2.5 Pollution**

- Non-residential Berth at Black house quay was found to have oil residue leaking from a tank on deck, on the 08.04.2022. Harbour staff put down oil absorbent pads and contacted the owner the owner rectified the situation by removing the oil.

### **2.6 Dangerous occurrences / near misses.**

- There has been an increase of cars (Fast & Furious) driving irresponsible in the harbour car park. Temporary speed signs repositioned to try to decrease their speed.
- A folly berth holder reported his boat missing on the 26.04.2022, Cowes and Folly Ventures were contacted to look for vessel. The vessel located on its mooring; photos sent to owner the same day.
- People swimming by the hand crane on 16 and 17.06.2022, information and advice was given by harbour staff and they got out.

### **2.7 Reportable Accidents**

- Report of heart attack on boat at the anchorage, attended by Coastguard, ambulance and fire service at 10.00 on the 20.06.2022. The skipper taken ashore by Medina Riverside Park by other boat occupants and onto St. Marys (all information from Facebook, Island echo). The unwell person boat will be brought up to the harbour visitor pontoon by other members of his Yacht club (moored alongside), until it can be collected.

### **2.8 Defects affecting Marine Safety**

None recorded

### 3.0 Additional information– April 2022

- Rock salt spread on visitor ramp and outside of the facilities on the 02.04.2022.
- Welfare check was carried out on one of the house boats at black house quay as not seen and there was concern, he was found to be ok on the 06.04.2022
- Hillside Barrier opened between 12- 13.04.2022 or access for southern water (Clany Docrwa) and island roads 27-29.04.22 for access and on 22.05.2022, at request of removal company/house owner.
- On the 14.04.2022 another abandoned boat was removed by new owner.
- The 2 remaining boats at Little London were moved from the quay with help from Folly venture on the 19.04.2022, put into new berths at Black house quay and harbour north quay wall on the 20.04.2022. Little London Quay was cleared of rubbish and generally tidied up by harbour staff on the same day.
- A&M Fabrication catamaran was launched and departed to Cowes on the 20.04.2022, they fully moved out of the Red (now Blue) Door shed on the 02.06.2022
- Seven young men were on Newport visitor pontoon on the 26.04.2022., when asked to leave as not berth holders. They got abusive and sat on harbour launch. When they departed the launch checked no damaged done.
- Tent (blue) was noted pitched by north / south barrier on the 21.04.2022 when no evidence it was being used it was removed and stored on 27.04.2022. Another tent (red) was located behind the "air raid shelter from 01.06.2022, tent removed and stored on the 04.06.2022 when there was no evidence it was being used.
- The barrier between north/south was open on the 29.04.2022 for Large sporting event at Seaclose park on 30.04.202. Again, for the Isle of Wight Festival on the 07.06.2022,
- The Folly pontoons and swing mooring berth holders were checked and recorded on the 04.05.2022
- One of the lady's showers stop working on the 15.05.2022, reported to property 16.05.2022 and replaced
- Skip emptied 16.05.2022
- Vessel Kilwarlin was discovered to be sale on eBay (05.05.2022) the owner was contacted and told the berth was not a certainty or that it could become a houseboat as suggested in the advert. We were contacted and informed the boat had sold and details supplied. Discovered the boat had not sold (26.05.2022), and that it was taking on water into forward hold, owner informed. He stated had handed the harbour access key to potential new owner (informed he should not have done that). Is organising repairs and fitted pumps and got keys back. Repair not been carried out to date
- Abandoned boats moved to by the hand crane by festival on the 07.06.2022 (to make room for coaches) and on the 14.06.2022
- Vessels with Outstanding fees on the Folly pontoons that contact could not be made, had notices to contact the harbour were attached on the 13.06.2022 and the folly checked.
- Harbour staff (and 1 houseboat boat owner, as not contacted) were issued production passes to access the harbour site by the IOW Festival on the 13.06.2022. Only Boat resident assess lanyard to be supplied by harbour/festival from now on. The businesses in harbour North received passed for staff and their vehicle from the SHM, who collected from the festival on the 15.06.2022. The houseboat was unhappy that his guest did not get access to the festival with the supplied pass. Following him going to the festival to complain the harbour had not supplied a pass for his guest, his production pass that was supplied to him (applied for by SHM) was removed and resident passes were issued. He has now been added to the resident list for future years.
- The showers & Loos required cleaning continually through the days of the festival, witnessed by harbour staff that festival goers (gents and ladies) urinating against the harbour building and surrounding undergrowth, including the ladies shower door. This was during the day and reported by harbour users it was at night as well. Harbour staff talked to one of the police officers when walking past to note it. he asked if there where availability to the have them walk past during the leaving time.

| Newport Harbour 'Get Well Plan' - Version 1.15; 20.06.2022                      |   |   |        |         |   | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 |  |
|---|---|---|--------|---------|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--|
|   |   | Green - complete<br>Yellow - Planned completion date  |        |         |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| No.   | Action                                      | Sub action  | By Who | By When | Comments  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 7   | General Directions                          | GDs to be presented to Harbour Committee then subject to formal consultation  | JB     | May-22  | COMPLETE - General Directions went live on 7 May 2022                                     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| Additional items from PMSC audit, November 2020                                 |   |   |        |         |   | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 |  |
| No.   | Action                                      | Sub action  | By Who | By When | Comments  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A   | Navigational risk assessment                | It is recommended that the NRA is reviewed at least once a year or as a follow-up of any incident investigation.  | JB     | Jan-22  | Review delayed to resource implications arising from Covid-19                             |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| C   | Commercial berth operators                  | The commercial berth operators procedures for mooring commercial vessels are reviewed ensuring mooring gangs are trained correctly and that self-mooring is prohibited.                               | JB     | Jan-22  | See MAIB Report 9/2020 and Port Skills and Safety - Spotlight on Self Mooring Fatalities. |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| Additional items (not covered in previous audits) from PMSC audit, October 2021 |   |   |        |         |   | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 |  |
| No.   | Action                                      | Sub action  | By Who | By When | Comments  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A1  | Consultation and Communication              | It is recommended that a new Marine Safety Management Plan is drafted for approval  | JB     | May-22  |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A3  | Risk Assessment                             | It is recommended that the top hazards listed in the NRA are regularly included in reports to the Duty Holder;  | JB     | Ongoing | These will be included in the quarterly reports to the harbour committee                  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A4  | Marine Safety Management System             | The current version of the Marine Safety Management System (MSMS) is in need of review and update including to reflect the new HRO;   | JB     | May-22  |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A5  | Marine Safety Management System             | It is recommended that the MSMS incident recording, investigation monitoring and after actions guidance is reviewed, developed and put in one place within the MSMS                                   | JB     | May-22  |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A7  | Marine Services                             | It is recommended that the commercial berth operators' procedures for the mooring of commercial vessels are reviewed ensuring mooring gangs are trained correctly and that self-mooring is prohibited | JB     | May-22  |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| A9  | Professional Qualification and Competencies | It is recommended that the personal qualification and training records of the Senior Harbour Master's staff in the MSMS are reviewed to ensure that they are up to date;                              | JB     | Apr-22  |   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |

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|     |  | Ventnor Harbour 'Get Well Plan' - Version 1.3; 20.06.2022  |          |          |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
|-----|--|--|----------|----------|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--|
|     |  | Green - complete<br>Yellow - Planned completion date   |          |          |  | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 |  |
| No. | Action   | Sub action   | By Who   | By When  | Comments                                     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 1   | Include the Ventnor Harbour Revision Order 1994 in the list of legislation in the IWC Harbours combined MSMS.                        | IWC Harbours combined MSMS.  | J. Brand | 30.06.22 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 3   | Amend the current Newport Harbour Enforcement policy to include Ventnor.   | IWC Harbours combined MSMS.  | J. Brand | 30.06.22 | Separate policy to be drafted                |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 6   | Amend the executive and operational duties to include Ventnor.   | IWC Harbours combined MSMS.  | IWC      | 30.06.22 | All policies and systems to be kept separate |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 7   | Consider forming a Ventnor Harbour User Group (VHUG).  | List the membership in the IOWC Harbours combined MSMS   | J. Brand | 30.09.22 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 8   | Update the current Marine Safety Management Plan to include bringing Ventnor Harbour to full PMSC compliance.                        |  | J. Brand | 20.06.22 | All policies and systems to be kept separate |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 9   | Update the IWC Harbours website.   | Provide navigation safety advice to visiting vessels including advising that that Ventnor Harbour does not have any yacht visitors' moorings and that the harbour is very exposed when the wind is in the easterly quadrant.   | J. Brand | 30.09.22 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 10  | Undertake a full Ventnor Navigation Risk Assessment (NRA) for Ventnor SHA area.  | It is recommended that a new "Ventnor Register" is set up in Hazman and a full NRA is undertaken starting with a robust hazard identification involving local stakeholders.<br>As part of the NRA consider whether:<br>1 - Any form of LPS/VTS is required.<br>2 - Any form of pilotage is required.<br>3 - The current Nav aids remain appropriate.<br>4 - Mooring arrangements and operations are appropriate.                     | J. Brand | 30.09.22 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 11  | Amend the IWC Harbours combined MSMS to include guidance on the maintenance and review process of both the Newport and Ventnor NRAs. | IWC Harbours combined MSMS.  | J. Brand | 30.06.22 | All policies and systems to be kept separate |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 12  | Revise the Newport Harbour events planning guidance and procedures to include Ventnor.   | IWC Harbours combined MSMS.  | J. Brand | 30.09.22 | All policies and systems to be kept separate |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |
| 13  | Modify the current Newport Marine Safety Management System to incorporate Ventnor.   | It is suggested that "a IWC Harbours combined Marine Safety Management System" is created based upon the Newport Harbour MSMS and is split into three sections:<br>1 - Policies and procedures etc. that concern both Newport and Ventnor.<br>2 - Additional policies and procedures that only concern Newport (EG the Folly operation).<br>3 - Additional policies and procedures that only concern Ventnor (EG Seaweed clearance). | J. Brand | 30.09.22 | All policies and systems to be kept separate |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |  |

